



UNITED STATES FORCES KOREA INSTRUCTION

FKJ1

USFKI 1015.01

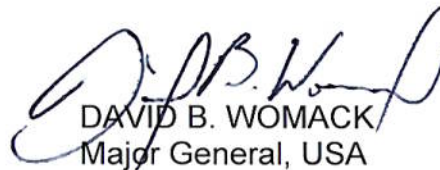
DISTRIBUTION: A

15 May 2026

SCOUTING AMERICA AND GIRL SCOUTS OF THE USA IN KOREA

1. References:
 - a. DoDI 1000.15, Procedures and Support for Non-Federal Entities Authorized to Operate on DoD Installations, 24 October 2008
 - b. DoDI 1015.15, Establishment, Management, and Control of Nonappropriated Fund Instrumentalities and Financial Management of Supporting Resources, 20 March 2008
2. Purpose. This instruction establishes policies and procedures for managing the scouting programs for United States Forces Korea (USFK) service members, civilian employees, and their family members (if accompanied). Scouting organizations are not considered part of the Military Services; however, they work closely and are associated with many youths of U.S. military personnel, federal civilian employees, and contractor personnel.
3. Superseded/Canceled. USFK regulation 215-3, dated 28 July 2010.
4. Applicability. This instruction applies to all U.S. military commands, units, organizations, and activities assigned, attached, or under the operational control of USFK involved with overseas scouting programs.
5. Supplementation. Issue of further supplements to this instruction by subordinate commands is prohibited unless prior approval is obtained from USFK J1 Policy and Programs Office, Unit #15237, APO AP 96271-5237, email: indopacom.humphreys.usfk.mbx.usfk-strategic-policy-and-programs@army.mil.
6. Records Management. Records created as a result of processes prescribed by this instruction must be identified, maintained, and disposed of according to AR 25-400-2 or applicable service instructions. Record titles are available on the Army Publishing Directorate website at <https://armypubs.army.mil/>.
7. Releasability. Electronic Media Only (EMO).
8. Effective Date. This instruction is effective upon receipt.

15 May 2026



DAVID B. WOMACK
Major General, USA
Chief of Staff

Enclosures:

- A – Responsibilities
- B – Support Services
- GL – Glossary

TABLE OF CONTENTS

ENCLOSURE A – Responsibilities	A-1
1. Scouting Organizations in Korea	A-1
2. Conflicts of Interests	A-2
3. Responsibilities	A-2
4. Financial Support	A-3
ENCLOSURE B – References	B-1
1. Other Local Support and Services	B-1
2. Guidelines	B-2
GLOSSARY	GL-1

(INTENTIONALLY BLANK)

15 May 2026

ENCLOSURE A

RESPONSIBILITIES

1. Scouting Organizations in Korea. Scouting organizations in Korea, including the Scouting America and Girl Scouts of the United States of America (GSUSA), provide programs for youth in the region.

a. Scouting America

(1) The Far East Council (FEC), located in Japan, provides policy, financial resources, and administrative oversight for scouting programs in the U.S. Indo-Pacific Command (USINDOPACOM) area of responsibility.

(2) The Phoenix District, under FEC Scouting America, plans district-level events, coordinates support, maintains a Scout shop, and manages adult leader training.

(3) Individual unit committees plan unit events, operations, and recruiting for Cub Scout Packs, Scouts BSA Troops, and Venturing Crews.

b. Girl Scouts of the United States of America (GSUSA)

(1) The USA Girl Scouts Overseas-West Pacific (USAGSO-WP), located in Japan, provides policy, financial resources, and administrative oversight for GSUSA programs in the USINDOPACOM area of responsibility.

(2) Overseas Committees (OC) may be established at U.S. military installations in Korea to provide close coordination and immediate assistance. Each OC plans installation-level events, coordinates support and manages adult leader training.

(3) GSUSA Troops within each OC plan Troop events, operations, and recruiting for all Girl Scout programs.

c. Eligible Participants

(1) Individuals who are not authorized tax and duty-free import privileges but meet the requirements of the national organization of the Scouting America and GSUSA can participate in programs that do not involve tax and duty-free items.

(2) Installation access will be in accordance with USFK Instruction 5200.08A, Installation Access Control.

d. Chartering of Scouting Organizations

(1) Formal chartering of Scouting organizations must be performed by private.

organizations.

(2) To ensure compliance with this instruction, individuals participating in these scouting programs should understand the structure and operations of Scouting organizations in Korea, as well as the eligibility requirements and chartering process.

2. Conflicts of Interest. To ensure the integrity of Scouting programs in Korea, the following guidelines are established:

a. Military personnel and civilian employees are prohibited from managing or controlling Scouting America or GSUSA programs in their official capacities, regardless of whether their positions are funded by Non-Appropriated Funds (NAF) or Appropriated Funds (APF).

b. Any activity or person supporting Scouting organizations, other than as defined in this publication, must do so in an individual, private capacity during off-duty hours.

3. Responsibilities

a. Garrison/Installation Commander

(1) Serves as the Command representative for Scouting America and GSUSA programs, monitors programs within their area of operations.

(2) Advises and assists Installation Scouting Coordinators (ISC) on Scouting America and GSUSA matters.

b. Installation Commanders:

(1) Serve as ISCs for Scouting America and GSUSA programs operating within their geographic areas of responsibility.

(2) Coordinate support of authorized services and materials for Scouting activities and encampments.

(3) Serve as the approval authorities for requests for authorized support.

c. Volunteers: Critical to the success of scouting programs, volunteers who will serve as leaders or staff members for scouting programs on U.S. military installations in Korea must:

(1) Consent to and undergo a background check required by DoDI 1402.5, Background Checks on Individuals in DoD Child Care Services Programs.

(2) Background checks will include inquiries with:

15 May 2026

- (a) Alcohol and Drug Abuse Prevention Control Program;
- (b) Army Central Registry;
- (c) Criminal Investigation Division (Army), Air Force Office of Special Investigations (Air Force), Naval Criminal Investigative Service (Navy and Marines);
- (d) Provost Marshal (Army), Security Forces (Air Force), Naval Security Service (Navy) and Provost Marshal (Marines);
- (e) National Agency Check; and
- (f) Korean National Police Criminal History Check (Korean Nationals);

(3) Background checks may be funded with APF and NAF funds.

(4) Use USFK Form 237-E (Request for Provost Marshal Record Check) to request a background check for local records check only.

4. Financial Support. To support Scouting organizations in Korea, the following financial guidelines are established:

a. Annual Support

(1) Consistent with DoDI 1015.09, any APF and NAF support provided will be programmed and approved on an annual basis by the Components.

(2) Annual NAF support to the FEC Scouting America and USAGSO-WP is based on each organization's proposed operating budget and apportioned according to the percentage of total Scout membership.

(3) Scouting organizations will primarily be self-sustaining, supported through dues, contributions, service charges, and program fees.

b. APF. Appropriated funds may be used to provide the following services on a non-reimbursable basis (when sufficient funding is available):

(1) Transportation of executive personnel of qualified scouting organizations while providing scouting support to DoW personnel and their families. Transportation of supplies of qualified scouting organizations necessary to provide such support may also be provided.

15 May 2026

- (2) Office space for regular meetings and recreational activities.
 - (3) Warehousing and storing scouting equipment and non-resale supplies.
 - (4) Utilities, including water, electricity, air conditioning, and heat for administrative office space.
 - (5) Communication equipment and service, including one Defense Service Network access and two local access telephone lines per organization.
 - (6) Military postal service for FEC Scouting America and USAGSO-WP executives, including private postal boxes.
- c. NAF Support. NAF may be used for overseas Scouting organizations to:
- (1) Provide support authorized for youth activities programs pursuant to DoDI 1015.9.
 - (2) Reimburse qualified Scouting organizations for salaries and benefits of employees for periods during which they perform services in overseas areas in direct support of DoW personnel and their families.
 - (3) Reimburse travel to and from official meetings of the USINDOPACOM Scouting Oversight Committee (SOC) or to carry out SOC business.
 - (4) Reimburse other expenses of the Korea District of the FEC Scouting America or the USAGSO-WP, including camps directly managed by their respective staffs.

d. Separate Accounts

- (1) Scouting organization funds and NAF will not be commingled; they must be maintained in separate accounts.
- (2) Sponsored scouting organizations will maintain separate accounts for service contributions and for other generated income, such as non-DoW and DoW Scouting fees, fund-raising activities, and camp fees.
- (3) These fund records will be made available for annual audits and for other service requirements or as otherwise requested by the SOC or auditors from USFK or its Components.

These guidelines ensure that Scouting organizations in Korea receive the necessary financial support to operate effectively, while also ensuring transparency and accountability in the use of funds.

15 May 2026

ENCLOSURE B
SUPPORT SERVICES

1. Other Local Support and Services. To support scouting organizations in Korea, the following guidelines are established:

a. Indirect Support. Installation-level scouting programs are eligible for the same indirect support as other private organizations operating on a military installation.

b. Transportation

(1) Installation commanders will approve authorized transportation support, such as trucks and buses, on a reimbursable basis only.

(2) Scout units will reimburse the Government for APF costs; however, commanders may offset these costs by reimbursing APF costs with NAF.

c. Food Services

(1) Installation commanders may authorize scouting organizations to purchase meals at a military dining facility on an occasional basis.

(2) This includes food delivered to Scouting organizations at activities such as summer camps.

d. Health Services

(1) Health care during Scouting activities may be provided consistently with DoDI 1000.15 and DoDI 1015.15.

(2) Persons not authorized care in U.S. Government medical facilities on a non-reimbursable basis will be charged for care provided under DoW regulations.

e. Fundraising. Scouting organizations may engage in fundraising activities to supplement the amount provided by the Services, as authorized by local commanders under Army regulations, such as AR 1-10.

f. Administrative Absence (previously called permissive TDY)

(1) Installation-level Scouts and Scout leaders are not entitled to travel in official TDY status to conduct Scouting business.

(2) Commanders may approve administrative absence for military personnel who provide logistic support at Scout camps or volunteer as Scout supervisors or adult leaders at Scouting activities.

15 May 2026

g. Summer Camps

(1) Scouting America and GSUSA summer camps may be conducted at appropriate locations within Korea.

(2) Pursuant to DoDD 1000.26E, logistical support may be provided when it is consistent with and supportive of the military mission of the DoW Component concerned.

(3) Such support may be provided only when it can be offered within the capability of the installation commander without detriment to the commander's ability to fulfill the military mission.

2. Guidelines. These guidelines ensure that Scouting organizations in Korea receive the necessary support and services to operate effectively, while also ensuring that such support is consistent with military regulations and does not detract from the military mission.

GLOSSARY OF ABBREVIATIONS

AFI	Air Force Instruction
APF	Appropriated Funds
BSA	Scouts of America
DoDD	Department of Defense Directive
DoDI	Department of Defense Instruction
DoW	Department of War
FEC	Far East Council
GSUSA	Girl Scouts of America
ISC	Installation Scouting Coordinators
NAF	Non-Appropriated Funds
OC	Overseas Committee
SOC	Scouting Oversight Committee
TDY	Temporary Duty
USAGSO-WP	United States of America Girl Scouts Overseas West Pacific
USFK	United States Forces Korea
USINDOPACOM	United States Indo-Pacific Command

(INTENTIONALLY BLANK)